**Single Subject Credential Program @ SF State Student Teacher Handbook 2024-2025**

**Graduate College of Education Department of Secondary Education**

FORM B – End of First Semester Progress Report & Teacher Expectations

**Required**: Complete and submit this report by the end of December before beginning the Spring Semester of student teaching. List each class you plan to teach. It will clarify the planning and preparation before beginning the Spring Semester student teaching responsibilities and provide for mutual understanding among the student teacher, cooperating teacher(s), and the university supervisor.

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| --- | --- | --- | --- | --- |
| Course | Class Assignment and Teacher | Period | Time | Dates |
|  |  |  |  |  |
|  |  |  |  |  |

Weekly Meeting/Planning Times:

**Candidate & Cooperating Teacher Expectations To the Cooperating Teacher:**

Your contribution to the education of future teachers is a critical part of teacher preparation. The Secondary Education Department at SFSU is indebted to you for the opportunities and experience you give our student teachers. Identifying, discussing, agreeing upon, and recording mutual expectations helps to clarify expectations and solidify relationships between student and mentors. Discuss this with the student teacher and sign.

 Please check the box if you are attaching written list(s) of expectations to this document.

**Cooperating Teacher/Student Teacher Statement of Expectations:** We discussed our respective expectations for the cooperating teacher and student teacher working relationship. I agree to supervise the above single subject credential candidate.

COOPERATING TEACHER

SIGNATUE PRINT NAME DATE

CANDIDATE TEACHER SIGNATUE PRINT NAME DATE

UNIVERSITY SUPERVISOR

SIGNATUE PRINT NAME DATE

**Submit by the end of Fall Semester to:** Guilaine Salomon, Field Placement Office, SFSU, Burk Hall 41, [guilaine@sfsu.edu.](mailto:guilaine@sfsu.edu)

Note: Confirmation of email sent/received from the sender/recipient will be accepted in lieu of original, wet ink signature.

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